

Performance Report Guidelines

For Interim Storage Facilities

June 2018

1. BACKGROUND

Interim storage companies handling coal or petcoke are required to obtain an environmental approval pending on an Environmental Impact Assessment study (EIA).

Although the approval is obtained once, it could be revoked for environmental non-compliance issues. The companies should submit a Performance Report every year to assess their environmental performance. Every two years, the Technical Committee formed by a Ministerial Decree for reviewing Performance Reports will assess the performance on the basis of two consecutive reports and come to a decision.

2. GENERAL INFORMATION ABOUT THE STORAGE FACILITY

The report should start with general information about the facility as in the following table:

Factory Details

<i>Factory name:</i>	
<i>Address:</i>	
<i>Governate:</i>	
<i>Chairman</i>	
<i>Storage manager:</i>	
<i>Total manpower (permanent and temporary)</i>	
<i>Industrial Site Area (m²):</i>	
<i>Surrounding Area:</i>	
<i>Year established:</i>	
<i>EIA approval date</i>	
<i>Starting date for use of coal</i>	

Contact Details

<i>Factory phone no:</i>	<i>Fax:</i>
<i>e-mail:</i>	<i>Web page:</i>
<i>Contact Person:</i>	<i>Position:</i>
<i>Phone:</i>	<i>e-mail</i>

3. COMPLIANCE ISSUES RELATED TO COAL

3.1. STORAGE

The following issues should be reported (photos are encouraged):

Open storage

- Height of pile (compressed or not) in open storage yard

- Estimation of amount of coal stored
- Fogging equipment
- Height of wind breaker
- Results of measurements for dust emission in ambient air at facility boundaries.
- Presence of fire-fighting equipment
- Results of measurements for dust emission in ambient air at facility boundaries (attach results)
- Type of floor covering and water collection system

Closed storage

- Estimation of amount of coal stored
- Fogging equipment
- CO monitoring equipment
- Presence of fire-fighting equipment
- Ventilation
- Installation of Bag filter
- Type of floor covering and water collection system

3.2. INVENTORY OF COAL RECEIVED

Please attach documents to prove (receipts, contracts,...)

Date of coal shipment	Amount of coal	Name of Co owning the coal	Name of trucking Co used

3.3. INVENTORY OF COAL DELIVERED TO OWNERS

Please attach documents to prove (receipts, contracts,...)

Date of coal delivery	Amount of coal	Name of Co receiving coal	Name of trucking Co used

4. COMPLIANCE WITH EIA REQUIREMENTS

4.1. TRUCK UNLOADING REQUIREMENTS

Present a description for the truck unloading process taking place at the facility with photos.
Attach a list of equipment used for Truck unloading/uploading

Approvals include a list of equipment to be used and their specifications. The following table should be filled,

Equipment as per approval	No	Specs	Presence	If No, State the reason
Fogging machine			Y/N	
Grabs			Y/N	
			Y/N	
			Y/N	
----			Y/N	

4.2. POLLUTION ABATEMENT MEASURES

Use of fogging machine during truck unloading	To prevent coal dust emissions	Y/N
Use of fogging machine on coal loaded on trucks	To prevent hot spot formation	Y/N
Clean-up the dust after unloading	Housekeeping	Y/N
Unloading directly on trucks or belt conveyors	Minimize air emissions	Y/N
Use of fogging machine on coal in storage areas	To prevent hot spot formation	Y/N

4.3. VIOLATIONS AND PENALTIES

In this part the company is requested to report violations detected during EEAA inspections and penalties that were paid, as well as the non-compliance issues and their rectification.

Type of violation	Date	Non-compliance issue	Applied measure to comply	Compliance date	Cost of measure

4.4. TRANSPORTATION BY TRUCK

Trucking companies are requested to obtain an environmental approval from the relevant RBO. The approval is issued on the basis of a written and signed commitment that the company will abide by the requirements of EEAA in transporting coal. Any company that will be contracting a trucking company has to make sure that it has an environmental approval.

Name of trucking company	Contract date	End user of coal