



UNITED NATIONS ENVIRONMENT PROGRAMME

Programme des Nations Unies pour l'environnement Programa de las Naciones Unidas para el Medio Ambiente
Программа Организации Объединенных Наций по окружающей среде برنامج الأمم المتحدة للبيئة
联合国环境规划署



Our reference: Oz.Sec/21st MOP

Date: 21 August 2009

Sir/Madam,

In accordance with rules 5 and 6 of the rules of procedure for Meetings of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer, I have the honour to notify you that, pursuant to decision XX/25 of the Twentieth Meeting of the Parties to the Montreal Protocol, the Twenty-First Meeting of the Parties to the Montreal Protocol will be held in Port Ghalib, Egypt, from 4 to 8 November 2009 at the following venue:

International Convention Centre
Port Ghalib
Egypt
Website: www.portghalib.com/InternationalConventionCentre.aspx

The first three days of the meeting, 4–6 November 2009, will constitute the preparatory segment of the Twenty-First Meeting of the Parties to the Montreal Protocol while the following two days, 7 and 8 November 2009, will constitute the high-level segment of the meeting. This meeting will be preceded by a workshop on quarantine and pre-shipment uses of methyl bromide, as requested by the Parties in decision XX/6, on 3 November 2009 at the same location. The registration of delegates to the meetings will start at 8 a.m. on Monday, 2 November 2009, and the meetings will begin at 10 a.m. each day.

I have the honour to invite your Government to nominate representatives to participate in the above-mentioned meetings. It is my sincere hope that your delegation will be led by a representative at the ministerial or the highest possible political level. Ministerial participation would be especially important during the high-level segment of the meetings. I would request your Government kindly to inform the Secretariat at the address given below, at least eight weeks prior to the meetings, of the name(s), title(s) and address(es) (including telephone, e-mail and telefax contacts if available) of the representative(s) nominated by your Government. Your representative(s) may register for the meetings through the Ozone Secretariat website (<http://www.unep.ch/ozone>) from as early as 1 September 2009; alternatively they may register by completing the enclosed pre-registration form and returning it to the Secretariat as soon as possible.

The provisional agenda for the meetings is enclosed. Other meeting documents, when ready, will be placed on the Ozone Secretariat website for downloading and hard copies will be distributed to those Parties that request them.

**His Excellency
The Minister for Foreign Affairs
c/o Environment and Sustainable Affairs
Corniche El Nil, Maspero - Tahrir Sq.
Cairo, Egypt**

Executive Office

P. O. Box 30552, Nairobi, Kenya • Tel: (254 20) 762 3386/3416/ 3652 • Fax: (254 20) 762 4275 / 4608 • E-mail: executiveoffice@unep.org

www.unep.org

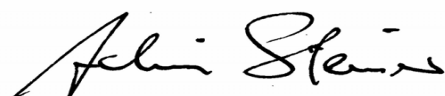
The rules of procedure for these meetings provide that the credentials of representatives and the names of alternate representatives and advisers should be submitted to the Executive Secretary of the meeting, if possible not later than 24 hours after the opening of the meeting. Any later change in the composition of the delegation should also be submitted to the Executive Secretary. The credentials should be issued either by the Head of State or Government or by the Minister for Foreign Affairs or, in the case of a regional economic integration organization, by the competent authority of that organization.

Limited funds are available to assist the participation of representatives from developing countries. Should your Government require such assistance, please inform the Secretariat by 1 September 2009 with the details of the participant to be assisted. Only one participant's travel, using the most appropriate economical fares and United Nations per diem costs, will be covered for each country selected for assistance. Funding will be considered, on request, for ministers attending the high-level segment on 7 and 8 November 2009.

All communications relating to the meetings should be addressed to:

Mr. Marco González
Executive Secretary
Secretariat of the Vienna Convention and
the Montreal Protocol
United Nations Environment Programme
P.O. Box 30552-00100
Nairobi, Kenya
Telephone: (254-20) 7623611/7624032/7623851
Telefax: (254-20) 7624691/2/3
E-mail: ozoneinfo@unep.org
Website: <http://www.unep.ch/ozone> or <http://ozone.unep.org>

Please accept, Sir/Madam, the assurances of my highest consideration.



Achim Steiner
Executive Director

Copy To:

His Excellency
Mr. Saher Tawfik Hamza
Ambassador/Permanent Representative
Permanent Mission of the Arab Republic of Egypt to UNEP
No.24 Othaya Road, Off Gitanga Road, Kileleshwa
P.O. Box 30285
Nairobi
Kenya
Tel: +254 20-3870360 / 3870278 / 298 - direct-3870383
Fax:+254 20-3870383
Email: eg.emb_nairobi@mfa.gov.eg

Chief Executive Officer
Egyptian Environmental Affairs Agency (EEAA)
30 Misr Helwan El-Zyrae Road, Maadi
11728 Cairo
Egypt
Tel: (+20 2) 525 6452
Fax:(+20 2) 525 6454
Email: orashy@yahoo.com

Dr. Ezzat Lewis
Director
Egyptian Ozone Unit
Egyptian Environmental Affairs Agency (EEAA)
30 Misr Helwan El Zirae Road - Maadi
11728 Cairo
Egypt
Tel: (+202) 817 6390, (202) 012 21814242
Fax:(+202) 817 6390
Email: ozone_unit@hotmail.com, eztlws@yahoo.com, nou@eeaa.gov.eg